

## **Policy for Potential Employers**

### **April 2007**

Thank you for showing interest in the West Africa Consultants' Network (WACN). WACN was created in September 2006 by two professionals in Accra, Ghana looking for work. We thought it would be a good idea to have an informal network of fellow consultants who could share information about job openings in Accra. After several meetings, the name WACN was adopted, and our first mailing to potential employers was sent out in late September 2006. As a result of this mailing, several members found employment, and word spread about WACN to both consultants and potential employers. As discussions continued, it became evident that there was a great need for this network and the group grew from six at the initial meeting to over 30 presently. WACN is managed by a steering committee of six consultants.

The following policies and procedures have been instituted to assure smooth running of the network.

- All salary negotiations are between the employer and the consultant. WACN serves only as a networking tool to publicize people's qualifications.
- All legal matters associated with employment, including work permits, are solely the affairs of the employer and the consultant.
- Privacy of individual members and agencies will be maintained. Network members will not share employers' contact information. The network will use employers' contact information only to send out pertinent correspondence about available consultants. Consultants' personal contact information is shared with each other as well as with potential employers, and should not move beyond potential employers.
- WACN is committed to having only qualified consultants on their network, but cannot guarantee that all members are honest and trustworthy. WACN does not verify references of consultants prior to joining their network.

The strength of WACN is its qualified, professional consultants who offer services to potential employers like you. Please share any feedback with us at [westafricaconsultants@gmail.com](mailto:westafricaconsultants@gmail.com)